



**Agreed Minutes of the Standards and Achievements committee at  
Whitchurch Primary School & Nursery, held on Wednesday 18<sup>th</sup> March 2020  
at 6.30pm**

**Present**

Kulabalasingham Sudhakar – Chair, Parent  
Neil Sherman – Co-opted  
Paul Smith – Parent  
Meera Shah – Parent  
Sarah Mehrali – Parent  
Joanne Daswani - Headteacher

**Apologies**

None

**In attendance**



Rajia Ahmed (RA) – Assistant Head EYFS  
Gemma Harris (GH) – KS1 Lead  
Katerina Portou (KP) – Assistant Head UKS2, currently also leading LKS2

**Clerk**

Seema Supeda

**Supporting documents:**

- S&A Agenda 18th March 2020
- 6. Matter Arising (Minutes: 14/11/2019)
- 8a) Behaviour Policy
- 8b) EYFS Policy
- 8c) Teaching, Learning and Assessment Policy

 – denotes action  
 – denotes question

*Meeting opened at 6.33pm*

	Action	Due
<b>1. Welcome, apologies and consent for absence</b> Apologies were not received and not accepted from Maria Nickson.		
<b>2. Declaration of any Conflicts of Interest/Update of Register of Pecuniary interests</b> None declared.		



<p><b>3. Arrangement of Agenda</b></p> <p>Item 7. Safeguarding is to be covered in AOB during the Headteacher Brief.</p>		
<p><b>4. Pupil Progress Presentation by RA, GH, KP</b></p> <p><u>EYFS presentation</u> Strengths: 92% attendance in EYFS (Reception year), embedded Family Learning, workshops and enrichment opportunities. Won the Family Partnership Award 2019 RA highlighted she is a trained moderator for the LA. Ares of development: working with cluster schools to ensure best practice.</p> <p><u>KS1 presentation</u> Year 2 is under capacity with children moving out of the area/moving into the independent schooling sector. Attendance in yr1: 95.8% Attendance in yrf2: 96.64% Cross phase and cross school moderations have been successful. GH is a trained LA moderator.</p> <p><u>KS2 presentation</u> Attendance in yr5: 96.2% Attendance in yr6: 97% There is currently a Pupil Premium drive with an enrichment program for these children. Year 6 are currently preparing for SATs, TA's are providing after school tuition for lower ability children.</p> <p><b>5. Maths Lead presentation</b></p> <p>KP took this presentation instead of the Maths Lead, Cecil Anang (apologies received). The presentation highlighted the strengths, weaknesses, Maths Improvement Plan and how these objectives are going to be met.</p> <p>A question and answer session followed. <b>A full time nursery provision was provided last year, why has this not continued?</b> It was unsuccessful last year with regards to uptake, maintaining ratios etc so it was not offered this year. <b>Is the gap between the oldest and youngest children in a year group closing?</b> There has been a case study within UKS2, 1 child per class of summer born children. A deep delve into their past, homelife, outside influence etc show that the gap can and has been decreased. The deep delve showed the gap is not always as simple as autumn/winter born. <b>How many yr2 children are re-assessed for the yr1 Phonics test?</b> Usually 10-15% retake, this year 20 children will retake. Only high SEN or</p>		



<p>children who are new to the country do not pass. Phonics is now being pushed in to yr3. EYFS have now also arranged books according to the new Ofsted Framework.</p> <p><b>Is the yr4 multiplication test an external exam?</b> It is the new DfE testing program undertaken under strict exam conditions.</p> <p><b>Are calculators discouraged?</b> It was noted that calculators are not used within the School as per the National Curriculum. Maths competitions are attended frequently, especially cluster maths challenges.</p> <p><b>How effective is homework?</b> There is generally a good response from parents, homework mainly embeds what the children have learnt in school already. There seems to be a pattern whereby the children who do not complete their homework are mostly vulnerable. KP is currently offering 4 homework sessions per week to the lowest ability children. How do you provide feedback on creative writing? On the spot feedback tends to work the best, there is less written feedback but children do receive a lot of verbal feedback as it is much more effective.</p> <p><b>How often are children hearing feedback?</b> Feedback is provided as often as possible. Streamlining of children has stopped to enable all children to access feedback regardless of what their ability is. It means all children can have access to the same information.</p> <p>The presenters were thanked for their presentation and for answering questions. <i>RA, GH, KP left the meeting.</i></p>		
<p><b>6. Matters Arising</b></p> <p>The minutes for the meeting held on 14<sup>th</sup> November 2019 were <b>agreed</b> to be an accurate record of proceedings.</p> <p>It was agreed that all actions are either in hand, complete or on the Agenda. It was noted however that actions for Maureen Rafferty (DHT), Christina Nicola (DSL), Helen Lea (Assistant Head) will be ready for the next meeting.</p> <p><b>Action: Deputy Safeguarding Governor to be appointed at the next FGB.</b> <b>Action: KCSIE – all Governors to sign and answer a question at the next FGB meeting</b> <b>Action: MK to perform a Safeguarding Audit</b></p>	<p>SS SS  JD/CN</p>	<p>Next FGB Next FGB  ASAP</p>



<p><b>7. Safeguarding</b></p> <p>Covered in AOB during the Headteachers Brief.</p>		
<p><b>8. Policies for renewal</b></p> <p><u>Behaviour Policy</u> This policy is <b>ratified</b> subject to an amendment on page 5 ‘as defined by the School’s exclusion policy attached’.</p> <p><u>EYFS Policy</u> This policy was <b>ratified</b>. There is no mention of science under Specific Areas. The policy covers a statutory list of Specific areas as outlined by the DfE – science is covered by ‘Understanding of the World’.</p> <p><u>Teaching, Learning and Assessment Policy</u> This policy was <b>ratified</b>.</p>	<p>SS</p>	<p>ASAP</p>
<p><b>9. AOB</b></p> <p>JD presented her Brief – this included Safeguarding and outlined possible school closure proposals of business continuity.</p> <p><b>Do you feel ready for closure?</b> Yes, JD has been planning the strategy and fine-tuning it since last week. Home Learning is ready online and printed packs will be available for children with limited internet access at home.</p> <p><b>How do you envisage a typical week?</b> Homework will be set in the core subjects. Projects and further optional activities will also be available to complete. Core subject activities should be uploaded by the children once completed, the teacher should then provide feedback.</p> <p><b>How much work will you be sending home?</b> The School will provide around 45 minutes of each subject activity per day. Reading, science etc. should still be maintained at home. Parents should still continue to do baking, measuring, calculating and so on.</p> <p><b>How will you continue supporting vulnerable/Pupil Premium/CP children?</b> All SLT have children’s names and full contact details so they can keep in touch. JD to stipulate how often contact should be made. The Pastoral team also has a vulnerable children list.</p> <p><b>Are there any children with an EHCP who are not within the above defined groups?</b> Yes, JD will make contact with these families as they have varying levels of needs.</p> <p><b>Are you worried about how long this will carry on, and how those children will be supported?</b> JD informed that the caterers have been approached regarding the continuation of the hot school meals offering for those children who</p>		



<p>need to attend. The caterers are currently in a position to provide sandwiches to children on site as well as children at home who are entitled to Free School Meals (FSM). Local supermarkets have also asked if they can help to provide food to FSM pupils in any way. <b>How many children fall under the Keyworkers category?</b> JD is not yet sure as there have not been any responses from parents as yet, the letter to parents was sent this afternoon. <b>Action: Send the Governors a weekly update</b> Has the School had any cases of Covid-19? No. 1 member of staff has been asked not to attend school due to vulnerability with age, 2 more are showing symptoms but they are not confirmed cases.</p>	JD	Weekly during the Covid19 crisis.
<p><b>10. Date of next meeting</b> The next meeting date has changed, it will now be held on <b>Thursday 16<sup>th</sup> July 2020.</b></p>		
<p><b>Part B Agenda</b> Part B was held, the minutes have been recorded separately.</p>		

*Meeting closed at 8.45pm*