



**Agreed Minutes of the meeting of the Whitchurch Primary School & Nursery Standards & Achievement Committee, held on 27<sup>th</sup> January 2021 at 6.30pm**



**Present**

Co-opted	Neil Sherman (NS) Akmal Bahar (AB) Cecil Anang (CA)
LA Governor	Manji Kara (MK)
Headteacher	Joanne Daswani (JD)
Parent Governors	Kulabalasingham Sudhakar, Committee Chair (KS) Deepa Samani (DS) Meera Shah (MS) Paul Smith (PS)
Staff Governor	Maria Nickson (MN)
In attendance	Katerina Portou, Acting Deputy Headteacher (KP)
Clerk	Seema Supeda (SS)

**Apologies** None

**Supporting documents**

Draft minutes: 30<sup>th</sup> September 2020  
Draft minutes: 25<sup>th</sup> November 2020  
PE & Jewellery Policy  
Headteachers Report  
Remote Learning Provision Statement  
KCSIE January 2021 update (including Annex H: Table of substantive changes from KCSIE September 2019)

 – denotes action  
 – denotes question/challenge

*Meeting opened at 6.30pm*

	<b>Action</b>	<b>Due</b>
<b>1. Welcome, apologies and consent for absence</b> All Governors due to attend this meeting were present.		
<b>2. Declaration of any Conflicts of Interest/Update of Register of Pecuniary interests/Reminder of the need for confidentiality.</b> None declared		
<b>3. Arrangement of Agenda</b> It was agreed the meeting would follow the Agenda.		
<b>4. Approval of Minutes and matters arising from the meeting held on 30<sup>th</sup> September 2020</b> The minutes of the meeting on 30 <sup>th</sup> September 2020 were recorded as a true and accurate record of proceedings, to be signed, dated and filed accordingly.	SS	ASAP



<p><b>5. Approval of minutes and matters arising from the meeting held on 25<sup>th</sup> November 2020</b></p> <p>The minutes of the meeting on 25<sup>th</sup> November 2020 were recorded as a true and accurate record of proceedings, to be signed, dated and filed accordingly.</p>	SS	ASAP
<p><b>6. Policies for renewal</b></p> <p><u>6i. PE &amp; Jewellery Policy</u></p> <p>The PE Lead, MN, presented the policy and requested that the Governing Body decides a stance on religious jewellery. SACRE and DfE provide guidance only, the rule on religious jewellery is for schools to decide individually. The Headteacher informed Governors of the diverse community within the School. Religious threads can be covered with medical tape and jewellery such as the Sikh bangle can be covered in PE lessons using a wrist band. A Governor suggested a risk assessment is undertaken to mitigate the risks involved with wearing religious jewellery.</p> <p><b>Have you enquired what stance local schools have adopted?</b></p> <p>Other Headteachers have decided on an individual basis depending on their school community. A Governor recommended inclusivity (of other religions) in the decision the School adopts. There was a discussion surrounding the removal of jewellery to be stored safely during PE lessons, it was concluded that some items cannot be removed and would require covering instead. A Governor recognised the multicultural and multi-ethnic community in the School and reported that health and safety should be at the forefront of the decision.</p> <p><b>How is PE progress reported to parents?</b></p> <p>Progress in PE can be discussed during parents' evening, the full year's progress is included in pupils' full report in the Summer term.</p> <p><b>Does the PE provision link into BMI checks that are carried out?</b></p> <p>Yes, the implementation of the daily mile mapping in the playground and use of it is a direct link of BMI outcomes. The daily mile was implemented 3 years ago and is used daily.</p> <p><b>The Policy mentions inter-house competitions but there is no mention of particular sports, should this be included?</b></p> <p>The list of sports is extensive, possibly too many to stipulate in the Policy, and there are also many inter-house sports.</p> <p><b>Action: The wording surrounding religious jewellery on page 4 to be amended and the Policy considered for ratification at the next meeting.</b></p> <p><b>What are the arrangements for fasting during Ramadan? Are very young children exempt and does the School reserve the right to break the fast?</b></p> <p>The Headteacher informed Governors that the right to fast is respected. In the event a child faints or is dehydrated, the parent/carer is called to advise that the fast will be broken or they have the option to collect their child.</p> <p><b>Action: Add the arrangements around fasting and Ramadan recommendations to the Policy.</b></p> <p>This Policy is to be reviewed by Governors at the subsequent meeting of the Standards &amp; Achievement committee.</p>	MN	17 <sup>th</sup> March 2020



<p>Action: Add PE &amp; Jewellery Policy to the next meeting agenda.</p>	<p>SS</p>	<p>17<sup>th</sup> March 2020</p>
<p><b>7. Headteachers Report including Covid catch-up (JD)</b></p> <p><u>Safeguarding</u> 3 pupils have been taken off the Child Protection/Child in Need register, there have been no disclosures so far this term. A Safeguarding concern had been reported to the LADO (Local Authority Designated Officer) when the scouts hut adjacent wall was not replaced in a timely manner. The repairs were completed over the Christmas holiday including new fencing.</p> <p><u>Attendance by register (on-site), 5<sup>th</sup> – 9<sup>th</sup> January 2021</u> Attendance was reported at 94.4% – 96.1% across all year groups. 151 pupils are registered to be on site, with daily numbers between 120-136. It was reported that 56% of pupils come from a single keyworker family. The School maintains bubble sizes of no more than 8 per bubble. Pupils may not be allocated with their friends/class teacher if there are more than 8 pupils from a single class.</p> <p><u>Provision for Remote Learning</u> All classes from EYFS to Year 5 offer 3 live lessons per day, with 4 live lessons offered in Year 6. Tasks are also set on DBPrimary. Attendance was reported at almost 100% with phone calls home for those pupils and families who require additional support. An average of 53 staff attend site daily, with ~18 working from home. Staff absences are very low for this time of year demonstrating a full commitment from staff to the delivery of high quality education. The Headteacher remarked the staff are a credit to the School. 22 pupil devices have been received from DfE. Parents have also very kindly donated devices, including both used and brand new.</p> <p><u>Termly assessment – December 2020</u> The Headteacher reported findings following the December data drop. Assessments were completed in November and early December, moderation was not completed in the week before the Christmas break due to a high number of staff self-isolating due to contact or testing positive from Covid-19. Writing moderation is being addressed, to be shared with Governors once complete.</p> <p>Action: Add writing moderation to the next Standards &amp; Achievement Headteachers Report, include Summary Analysis Reports for all year groups.</p> <p>Initial feedback from teachers confirms pupils with parental support at home are catching up at a steady pace, pupils with less support at home are falling further behind, with a significant impact on summer born pupils who are at risk of not meeting Age Related Expectations by the end of their Key Stage.</p> <p><u>Summary Analysis of Outcomes</u> Governors were furnished with the <b>EYFS</b> Summary Data Analysis report (Appendix A of Headteachers Report) - 48% of the cohort are summer born</p>	<p>JD</p>	<p>17<sup>th</sup> March 2020</p>



- 117/120 pupils on role for October census
- Boy heavy cohort: 56%
- **Strengths:** EAD, media and materials (79% ARE and above), Being Imaginative (75% ARE and above), Listening & Attention (72% ARE and above), Understanding (69% ARE and above).
- **Areas for improvement:** Literacy-Reading (56% ARE), Writing (55% ARE) due to the high number of summer born children, targeted interventions have been planned for the next term. PSED 63-64% in all areas due to time spent at home during lockdown and limited social interaction with peers. Groups: Summer born were reported as below ARE in all areas, Romanian, Pashto, Farsi speakers were reported as below ARE in most areas.
- **Reading:** Baseline secure 67%, Autumn 2<sup>nd</sup> 56%
- **Writing:** Baseline secure 57%, Autumn 2<sup>nd</sup> 55%
- **Maths:** Baseline secure 63%, Autumn 2<sup>nd</sup> 61%
- **CL-Speaking:** Baseline secure 67%, Autumn 2<sup>nd</sup> 67%

### KS1

A rapid Phonic intervention programme was implemented in September for Years 1 and 2. The impact seen in the Phonic Screening Check delivered in late Autumn.

Year 1: 82.3% working at expected levels (85% in 2018/2019). Individual and small group support continues during lockdown for pupils working below expected levels.

Year 2: 93% passed the Phonic Screening Check

### Core subjects

Year 1: Strengths are Reading and Phonics, areas for improvement are Maths and Writing

Year 2: No significant concerns

Year 3: Pupils are less skilled in answering formal test questions due to lack of usual preparation in Year 2 due to lockdown. Spelling concerns are being addressed.

Year 4: GPS is a strength, Reading (inference and deduction) and Writing are focus areas, along with Maths.

Year 5: Gaps in Maths and English, online lessons are aimed at addressing these.

### Year 6 Summary Data Analysis report (Appendix B of Headteachers Report)

- 54% of the cohort is summer born
- 114/120 pupils on role
- **Strengths:** GPS (79% ARE), Maths (67.5%)
- **Areas for improvement (including focus groups):** Writing (25%), Reading (55%), SEN (25% Maths, 12.5% Reading), Pupil Premium (12% Maths, 18% Reading, 6% Writing).
- **Reading End of year (February 2020)** 87% Secure, 38% Secure+
- **Reading Autumn (December 2020)** 55% Secure, 5% Secure+
- **Writing End of year (February 2020)** 57% Secure, 6% Secure+
- **Writing Autumn (December 2020)** 25% Secure, 3% Secure+
- **GPS End of year (February 2020)** 95% Secure, 63% Secure+
- **GPS Autumn (December 2020)** 79% Secure, 23% Secure+



- **Maths End of year (February 2020)** 91% Secure, 60% Secure+  
**Maths Autumn (December 2020)** 67.5% Secure, 16% Secure+

#### Booster classes

The Headteacher reported that a significant number of pupils requiring booster sessions are summer born. There is a plan to start offering these sessions online.

#### Pupil attainment targets for 2020/2021 agreed prior to lockdown

Targets are based on data produced before lockdown. Targets have taken into account the current exceptional circumstance and to ensure they meet or exceed national expectations from 2019.

No targets were set for greater depth. Targets to be reviewed at the end of each data drop to ensure robustness and fairness.

#### Success Criteria:

Proportion of pupils reaching the expected standard in year 2

Reading: 83%

Writing: 78%

Maths: 77%

Proportion of pupils reaching the expected standard in year 6

Reading: 77%

Writing: 77%

Maths: 82%

GPS: 82%

Combined Reading, Writing, Maths: 67%

#### Ofsted update

It was reported that routine Ofsted inspections have been delayed until April for most schools apart from those which are rated 'inadequate' or 'requiring improvement'.

Ofsted will be enforcing the requirement for schools to provide high-quality remote learning and will inspect schools of any grade they have serious concerns about the quality of remote provision.

#### **Do summer-born pupils continue to underachieve as they move up the School?**

Yes, national data shows that they become achieve in line with their peers at secondary school. A significant difference can be seen in primary school which is also backed up by data from Fisher Family Trust, although this does not affect all summer-born children.

Parent Governors provided feedback with regard to the online learning provision, described as 'outstanding', with 'fantastic organisation and discipline'. It was noted that the online provision also includes Music lessons and Pastoral sessions.

#### **There seems to be a struggle with Writing, is there opportunity for a long-write?**

The English co-ordinator has trialled writing sessions in Year 6 which includes planning, writing and live feedback including comments to improve work. This



<p>is only in trial stage at the current time, but could be implemented in the future across year groups.</p> <p>The Headteacher advised that pupil and parent surveys shall capture feedback on the remote learning provision.</p> <p><b>Does the School use any resources from Oak Academy, the governments online learning platform?</b></p> <p>Yes, for some aspects of teaching.</p> <p><b>25% of pupils are currently in school, have you considered collapsing the classes and hybrid teaching?</b></p> <p>Most staff prefer to do live lessons and have their eligible pupils in class. Staff are aware that they are able to take some respite if needed as it can be quite challenging teaching online and physically tiring. Others who want to work from home are able to do so.</p> <p><b>Are booster sessions being offered online?</b></p> <p>No, however some pupils are held back after their live lessons and TA's also make phone calls home to offer additional support.</p>		
<p><b>8. AOB</b></p> <p><u>8i. Remote Learning statement</u></p> <p>The Headteacher informed Governors this is a standard document to encompass all aspects of remote learning including the remote curriculum, assessment, supporting SEND pupils and monitoring pupil engagement. All areas covered in the statement are outlined by the DfE.</p> <p><b>Is there a screen time guideline including what can be considered too much screen time?</b></p> <p>The Headteacher advised this shall be discussed in SLT meetings.</p> <p><b>Agreed:</b> The Remote Learning statement was <b>agreed</b> by Governors.</p> <p><u>8ii. KCSIE January 2021 update</u></p> <p>The Headteacher informed Governors of the January 2021 update to Keeping Children Safe in Education (September 2019). Appendix H has been amended to include updated employment check guidelines for European nationals since leaving the European Union. The Safer Recruitment Policy has also been updated to reflect the change.</p> <p><b>A Governor requested that subject area deep dives are reintroduced for Standards &amp; Achievement meetings.</b></p> <p>To be included once the School returns to usual operations.</p> <p><b>Is there an update on lateral flow testing for schools?</b></p> <p>The School has received 270 lateral flow testing kits; 61 staff have collected a kit with 12 recorded results to date. Completing the lateral flow tests is voluntary.</p>		
<p><b>Date of next meeting</b></p> <p>10<sup>th</sup> February 2021: Full Governing Body          3<sup>rd</sup> March 2021: Finance and Resources committee          17<sup>th</sup> March 2021: Standards &amp; Achievement committee:</p>		



### Actions Log

Action:	For:	To be completed by:
PE Policy: The wording surrounding religious jewellery on page 4 to be amendment and the Policy considered for ratification at the next meeting.	MN	17 <sup>th</sup> March 2021
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